



TOWN OF OLD SAYBROOK
BOARD OF SELECTMEN

Old Saybrook Department of Police Services Building Committee

302 Main Street • Old Saybrook, Connecticut 06475-2384
Telephone (860) 395-3123 • Fax (860) 395-3125

SPECIAL MEETING AGENDA

Monday, April 21, 2014

7:00 P.M.

**Old Saybrook Town Hall
1st Floor Conference Room**

1. Call to Order/Pledge of Allegiance/Attendance
2. Meeting Minute Approval – January 6, 2014
3. Public Comment
4. Update from the First Selectman
5. Update from Downes
 - A. Demolition of Former Police Department
 - a. Project Status
 - B. Status of Bidding & Contract Awards
 - C. Status of Field Work
 - a. Work in Progress
 - b. Working Hours
 - D. GMP (Guaranteed Maximum Price)
 - a. Construction
 - b. Soft Costs
 - c. Contingency
 - E. Progress Schedule
 - F. Existing Generator
 - G. Use of Excess Soils
 - H. CL&P Energy Savings
 - I. Matrix of Responsibilities on Technology Issues
 - a. Design team, Downes Construction and Town/PD to meet and review. (Perhaps Northeastern Communications in attendance)
 - J. South Property Issues
 - a. Clearing and/or Trimming trees and brush
 - b. Fence Erection
 - K. Building Permit
 - L. Site Logistics
 - M. Ground Breaking

- N. Testing & Special Inspections
 - a. Distribution of test results
 - O. Budget Reports
 - P. Requisition Procedures
 - Q. Project Meetings
 - a. Contractor Meetings
 - b. Owner Meetings
 - R. Submittals
 - S. Procedure for Approving and/or Processing
 - a. Field Decisions
 - b. Change Orders to the GMP
 - c. Contingency Change Orders
 - T. Builder's Risk Insurance
 - U. Emergency Contact List
 - V. Tax Exempt Certificate
 - W. Construction Parking
 - X. Safety & First Aid
 - Y. Press Releases
 - Z. Web Cam
6. Comments from Committee Members
 7. Adjournment